

NOTICE
OF
MEETING

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**CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY
PANEL**

will meet on

MONDAY, 25TH SEPTEMBER, 2017

at

5.00 PM

in the

ASCOT AND BRAY - TOWN HALL, MAIDENHEAD

TO: MEMBERS OF THE CULTURE AND COMMUNITIES OVERVIEW AND
SCRUTINY PANEL

COUNCILLORS GERRY CLARK, MARIUS GILMORE, JUDITH DIMENT,
JESSE GREY, JULIAN SHARPE, SHAMSUL SHELIM AND CLAIRE STRETTON

SUBSTITUTE MEMBERS

COUNCILLORS HASHIM BHATTI, WISDOM DA COSTA, MOHAMMED ILYAS,
JOHN LENTON, SAYONARA LUXTON, MARION MILLS, LYNNE JONES AND
MALCOLM BEER

Karen Shepherd
Democratic Services Manager
Issued: Friday, 15 September 2017

Members of the Press and Public are welcome to attend Part I of this meeting.

The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the
Panel Administrator **Shilpa Manek** 01628 796310

Fire Alarm - In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Congregate in the Town Hall Car Park, Park Street, Maidenhead (immediately adjacent to the Town Hall) and do not re-enter the building until told to do so by a member of staff.

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PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>WARD</u>	<u>PAGE NO</u>
1.	<u>ELECTION OF CHAIRMAN AND VICE CHAIRMAN</u>		
2.	<u>WELCOME FROM THE NEW CHAIRMAN</u> The Chairman to welcome all to the meeting.		
3.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence.		
4.	<u>DECLARATIONS OF INTEREST</u> To receive any Declarations of Interest.		3 - 4
5.	<u>MINUTES</u> To agree the minutes of the last meeting.		5 - 8
6.	<u>UPDATE ON MAIDENHEAD RIVERSIDE TASK & FINISH GROUP</u> The Chairman to update the Panel on the Maidenhead Riverside Task & Finish Group meeting and the way forward.		
7.	<u>WORK PROGRAMME</u> Clerk to update Members on the work programme.		
8.	<u>DATES OF FUTURE MEETINGS</u> Members to note the next Culture and Communities Overview and Scrutiny Panel will be on : Wednesday 15 November 2017 at 6.30pm – Council Chamber, Town Hall, Maidenhead,		

MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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Agenda Item 5

CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL

TUESDAY, 16 MAY 2017

PRESENT: Councillors Gerry Clark (Chairman), Marius Gilmore (Vice-Chairman), Judith Diment and Shamsul Shelim

Officers: Andy Jeffs, Shilpa Manek, Russell O'Keefe and David Scott

WELCOME

The Chairman welcomed everyone to the meeting.

APOLOGIES FOR ABSENCE

Apologies received from Councillor Werner.

DECLARATIONS OF INTEREST

No declarations of interest received.

MINUTES

The minutes of the last meeting were **Unanimously Agreed** after amending the declarations of interest section to reflect that the Cllr Clark had explained he knew several members of the Maidenhead Target Shooting Club.

THE BROCKET - RECOMMENDATIONS FROM THE TASK AND FINISH GROUP

The Chairman, Councillor Clark, started by explaining the background on The Brocket and the process of what had taken place to date. He highlighted that it had been noted that no work had been carried out on the potential uses of The Brocket. A Task and Finish Group had been constituted in order for stakeholders to input their ideas. An initial meeting was held to gather information on interests. An open day took place for stakeholders to go and view The Brocket and suggest ideas. A second meeting took place to summarise all the thoughts and ideas that had been received, as some comments were not received the interested stakeholders were given until the end of April 2017 to submit their plans. No plans were submitted by the interested parties.

The Chairman explained the review had identified three possibilities for future use:

- a) Public Use - Meeting current identified needs from within existing budgets. Demonstrably fulfilling a previously assessed and budgeted activity and therefore replacing an existing or proposed facility (subject to planning approval).
- b) Public Use - Meeting a newly identified need and requiring new funding to be assessed and approved. Demonstrably required to fulfil a newly assessed need to provide an additional facility (subject to budget and planning approval).
- c) Development Options – Preserving the listed features. Utilise the site for the creation of new dwellings or other commercial use to generate significant revenue for the Borough (subject to planning approval).

The Chairman informed the Panel that it was the role of the Culture and Communities Overview and Scrutiny Panel to endorse the report from the Task and Finish Group and send recommendations to the Cabinet (Cabinet Prioritisation Sub Committee).

Councillor Samantha Rayner, Lead Member for Culture and Communities thanked the Task and Finish Group for looking into the uses for The Brocket and making the recommendations to the Cabinet.

The Panel **UNANIMOUSLY AGREED** to support the proposals to go forward and send a report to the Cabinet Prioritisation Sub Committee.

POTENTIAL EXTENSION OF THE CHRISTMAS LIGHTS IN MAIDENHEAD

Steph James, Maidenhead Town Manager, gave a presentation to the Panel about the current Maidenhead Christmas lights and also showed some suggestions of what could be achieved.

The Panel discussed the feel good factor at Christmas and the expectation of residents to have lights and a fun and exciting time. The Christmas lights are an opportunity to increase the footfall in Maidenhead and increase the sales for shops. The Chairman suggested perhaps a light feature with moving images and something that could be changed and reused could be considered.

Points discussed by the Panel included:

- Was there an increase in spend in the town with the increase in footfall? Steph James informed the Panel that there had been a significant increase at cafes and restaurants. The retail had benefitted from events on Saturday's and Sunday's. Generally, Maidenhead had performed better than other areas in these tough times.
- Maidenhead needed a bigger wow factor, maybe light fewer streets but could be made more spectacular.
- The Maidenhead branding could be improved, to strengthen the current brand.
- The Christmas lights were an important factor to welcome people into the town centre and guide them towards the shopping areas. It was suggested that the Maidenhead Chamber of Commerce be contacted with a view to securing further funds.
- Steph James was thanked for all her efforts and the existing sponsors were thanked for their support.
- A planned and phased approach was preferred.

David Scott, Head of Communities and Highways, summed up the discussion and explained that the Panel was to generally supportive of the options suggested, and that the views of the Panel were to adopt an incremental approach of short term disruption for the good of the longer term and the need to fit in with the wider regeneration activities and continue to attract visitors and residents to Maidenhead. It would be then for Steph James to seek the support and finance for the capital purchase.

Councillor Samantha Rayner thanked Steph James. It was important to consider the full regeneration and do smaller amounts of work now and a small wow factor that could be added to in the future. It would be good to concentrate on the high street now and then expand.

The Chairman confirmed that the Panel were very much in favour and a future update would be welcomed.

COUNCIL PERFORMANCE MANAGEMENT REPORT QUARTER 4

David Scott, Head of Communities and Highways, presented the Council Performance Management Framework quarter 4 report to the Panel. The comments from the Panel would be presented at Cabinet. David Scott informed the Panel that there was a continued trend of improvement with a small number of PI short or off targets. The recent cyber security implications were discussed and the Panel were informed that the borough applied a number of updates that had helped strengthen our protection. As an overview following the recent cyber attack, 300 of RBWM systems were checked and only one had required further work. It

was noted that one Member was responsible for each target. Councillor Gilmore suggested looking into and including the Principal Member targets in the report.

The Chairman highlighted that the report was in a very clear format and it was of value and a benefit to use the traffic light system for targets. There had been significant progress since the last quarter. There was a large amount of work undertaken and the actual reporting and progress were very good.

The Lead Member, Councillor Samantha Rayner, thanked the officers. The KPI's were challenging but it was for the Cabinet Members to continue to push the council to offer better services for residents.

The Chairman summed up by commenting that it was admirable that RBWM were improving through all the change.

WORK PROGRAMME

The Chairman informed the Panel that he had been tasked to organise a Task and Finish Group for Making the most of Maidenhead Riverside. The Panel Members of the Culture and Communities Overview and Scrutiny Panel would be invited, as would the Lead Member, all Ward Members and stakeholders. The meeting was arranged for Wednesday 28 June 2017 at 6.30pm in Ascot and Bray Room, Town Hall, Maidenhead. The Chairman confirmed that the draft Terms of Reference would be circulated with the minutes of this meeting.

The Panel discussed the layout of Maidenhead town centre and the limited space to offer riverside activities. The vibrant riverside areas in other areas of the borough and the way Reading has been developed by the canal with a selection of good quality eateries.

DATES OF FUTURE MEETINGS

The dates of the next meetings are:

Monday 14 August 2017 – Guildhall, Windsor

Wednesday 15 November 2017 – Council Chamber, Maidenhead

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF PUBLIC

To consider passing the following resolution:-

“That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 7 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act”.

The meeting, which began at 7.00 pm, finished at 7.50 pm

CHAIRMAN.....

DATE.....

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